

CAMP LEADER – SUMMER CAMP

Organization Overview

The Vancouver Botanical Gardens Association (VBGA) is the joint operating partner - with the City of Vancouver Board of Parks and Recreation (Park Board) - of VanDusen Botanical Garden and Bloedel Conservatory. Our mission is to engage people of all ages and walks of life in the importance of biodiversity to our lives, and to foster a lifelong love of plants and gardens by virtue of their participation in our programs and services. Situated in Vancouver, BC, on the unceded Ancestral shared lands of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) Nations, VanDusen Botanical Garden is a 55-acre urban green space, an ideal location for connecting with nature.

The VBGA welcomes eligible applicants from any location for this in-person role; candidates unfamiliar with Vancouver and surrounding areas are encouraged to explore tourist attractions, cultural events, and programs through sites such as <https://www.destinationvancouver.com/> and <https://www.hellobc.com/places-to-go/vancouver/>.

The VBGA is committed to employment equity and diversity and encourages applications from all qualified candidates, including people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities.

Position Overview

Vancouver Botanical Gardens Association is seeking Camp Leaders to plan and deliver nature-based Summer Camps for children ages 5-10 at VanDusen Botanical Garden. VBGA Camps promote environmental stewardship and a love of the natural world through a fun blend of science, gardening, games, crafts and garden exploration. Visit our website to learn more about our programs at <https://vandusengarden.org/learn/camps/>.

Responsibilities

- Plan and deliver full-day, nature-themed day camps to children ages 5 to 10
- Follow VBGA's health and safety protocols to ensure the wellbeing of all participants
- Provide campers with a safe, educational, fun, and meaningful experience
- Supervise and mentor a team of Volunteers and Junior Counselors
- Ensure that the campers are signed in and out by their parents/guardians
- Help to maintain and prepare program materials, supplies, and facilities
- Oversee activity preparation, cleanup, and daily cleaning and sanitation
- Perform standard First Aid procedures, group management practices, etc.
- Complete effective documentation of incidents, accidents, behavioural concerns, etc.
- Communicate effectively with parents/guardians regarding day-to-day camper experiences
- Liaise with the Youth Programs team and other VBGA Education staff

Qualifications and Experience

- Some post-secondary education and/or background in education, interpretation, ecology, biology, First Nations or Indigenous Studies or similar
- Proficient in basic computer skills; knowledge of Microsoft Office Suite and Cloud-Based Storage preferred (Excel, Word, PowerPoint, SharePoint, OneDrive)
- Ability to write and speak fluently in English
- Comfortable and experienced with delivering educational programs to a variety of audiences and experience overseeing youth aged 5 – 10, preferably in a camp setting
- Experience planning and developing activities for groups of school-aged children
- Willingness to work outdoors in all weather conditions with a positive attitude
- Demonstrated ability to work effectively and respectfully as part of a team
- Clear, recent Criminal Records Check/Police Information Check incl. Vulnerable Sectors (or willingness to obtain prior to start)
- Valid Standard First Aid Certification incl. CPR-C and AED (or willingness to obtain prior to start)

Preferences will be given to candidates that:

- Are part of self-identified equity-seeking groups such as newcomers to Canada, or members of visible or non-visible minorities or marginalized groups.
- Have cultural sensitivity training, experience supporting specific needs, or similar
- Are knowledgeable and interested in plants, ecology, and/or gardening

Eligibility

This is a funded position; to be eligible you must be:

- Between 16 and 30 years of age at the start of employment
- A Canadian citizen, permanent resident, or have refugee protection status
- Legally entitled to work in Canada

Contract Length Full-time Monday to Friday from May 27th - August 27th 2024 (13.5 weeks), with the possibility of some evenings/weekends during shifted weeks.

Wage \$21.50 per hour (8 hours per day; 40 hours per week) + 4% in lieu of vacation

Contact Natasha Friedmann (she/they), Asst Mgr Youth Programs - nfriedmann@vandusen.org

Closing Date Extended - Please submit your resume and cover letter by email **before 11:59pm Pacific time on April 7th 2024**; applications will be evaluated shortly thereafter and candidates will be contacted for interviews the week of April 8th-12th – please note that only candidates selected for an interview will be contacted.