

## Field Trip Policies & Guidelines

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<b>Prepare your students</b>	Be sure to review the Code of Conduct. Be prepared to divide into 2 or 3 smaller groups and provide nametags for students
<b>Litterless lunch</b>	You are welcome to have a picnic lunch in the plaza in front of the Conservatory, but please pack out your waste. No indoor eating areas or refrigeration are provided
<b>Arrival</b>	Plan to arrive 15 minutes early. Make sure everyone has eaten any snacks before the scheduled start time. You will be met by VBGA staff in the plaza outside of the Conservatory at your start time. Please seat your class along the benches surrounding the fountains. If you are late, please call 604-257-8584
<b>Washrooms</b>	Public washrooms are available in the building on the plaza east of the Conservatory entrance
<b>Payment</b>	Due before arrival to VBGA staff by VISA, Mastercard, cash or cheque payable to: <i>Vancouver Botanical Gardens Association</i> . A receipt will be emailed to you through <i>Amilia</i> , our online booking system. Invoices subject to \$25 fee. Membership does not apply to field trip fees. Additional adults pay admission at the Conservatory
<b>Cancellations</b>	Cancellations must be received in writing at least 30 days in advance and subject to \$15 fee. Program fee will not be refunded if the cancellation is made less than 30 days in advance
<b>First Aid</b>	Any first aid required must be administered by a representative from the school, and not by staff or volunteers of the Conservatory or the VBGA

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## Field Trip

# Code of Conduct

### Respect plants

Enjoy, don't destroy! We invite you to smell, observe, and gently touch flowers, fruit, bark, and cones - but please don't pick anything off any plant

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### Respect animals

The Conservatory provides habitat for many species of birds. Give them plenty of space, never feed them, and try not to scare them. Look on the ground and walk slowly as birds may be below

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### Respect guests & staff

Respect other visitors in the Conservatory and listen carefully to staff and program leaders. Many people come to enjoy the peaceful beauty of Bloedel, so please use "inside voices"

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### Stay with your group

Things are more fun together! Please stay with your group at all times

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### Enjoy with your eyes

If you find something interesting on the ground, we invite you to explore it but please leave it where you found it

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### Watch your step

Please keep your feet on paths and out of the fragile garden beds

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### Go with the flow

Photography is welcome, but refrain from interrupting the flow of the program to take posed photos

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### Pack it out

Eating is prohibited inside the Conservatory. Please dispose of waste appropriately. Never litter, pack out what you bring in, and consider ways to limit your waste

# Getting to Bloedel Conservatory

**Driving** Paid parking is available in the lot near the top of Queen Elizabeth Park. Free public parking is available just off W 33rd Ave on the service road heading into the park

**Public transit** Both #15 and #33 busses service Queen Elizabeth Park. Bloedel Conservatory is located at the top of Little Mountain

## Queen Elizabeth Park

